BROADSHEET

Broadsheet is the sheet that contains the complete result from class assessments and examination. It is done per class by their class master.

It contains slots for all the subjects offered by the class. Each teacher after his/her assessment of the class, prepares the term's progress report/result. Each subject's terminal progress report would be submitted to the class master who then goes through the records to check for errors and to understand the students' performance in relation to the subjects. He then uses the corrected data gotten from the subject teachers to prepare the broadsheet, which is the result of the class, for the term. He may also, then, write a simple report to further elaborate the broadsheet's information.